

## Apprenticeship Application Form

First Name		Surname	
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Address			
		Postcode	
Telephone		Mobile	
Email			

National Insurance number									
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I am a legal resident in the UK and have the right to work.      Yes       No

How did you hear of this opportunity? (Please tick 1 from the selection below)

Job Centre    Training company    Advert    Word of mouth/Friend    Skills for logistics    Outsource Training    Other

**Employment details**    (Please tick at least one of the following options)

	YES	NO
Are you currently employed?		
Are you a School leaver?		
Are you under the age of 19?		
Are you able to work, between 30-35 hrs per week?		

### Qualifications:

#### GCSE Subjects:

(Please indicate if short course or dual award)

	Predicted Grade	Actual Grade
Mathematics		
English		

### How would you rate yourself?

	Good	Excellent	Advanced
Time keeping			
Organisation			
<b>Communication</b>			
Verbal			
Written			
Listening			
	Good	Excellent	Advanced
Team working			
Attention to detail			
<b>Using a computer</b>			
Word			
Excel			
Database			

**Why have you chosen to apply for this Apprenticeship?**

**Write a short paragraph describing you as a person?**

**What would you say are your main strengths? (If applying to a Job Advert, please detail here)**

**Disability**

(The Disability Discrimination Act 1995 defines a disabled person as %one who has a physical or mental impairment which has a substantial and long-term adverse effect on his/her ability to carry out normal day-to-day activities→)

**Do you consider yourself to have a disability?**      **Yes**     **No**     **Prefer not to say**

What if any reasonable adjustments do we need to make for either an interview or apprentice placement:

**Emergency contact details**      (Please give contact details of at least one emergency contact)

<b>First Name</b>		<b>Surname</b>	
<b>Contact Number</b>			

**Convictions**

(This opportunity is subject to the Rehabilitation of offenders Act 1974 (Exception) (Amendment) Order 1986 which entitles employers, when assessing the suitability of a person for certain positions of trust, to ask a candidate to reveal details of all convictions, whether spent or not. Only relevant convictions will be taken into account when assessing suitability and a conviction will not necessarily be a bar to employment. Please answer the questions below.)

Have you ever been convicted of any offence or are there any proceedings pending against you?

**Yes**        **No**

Are you aware of any police enquiries undertaken following allegations against you which may have a bearing on you taking on a new job?     **Yes**     **No**

(If yes to either of the above convictions questions, please give further details below.)

**Declaration:**

(I declare that the details given on this form are true to the best of my knowledge.)

**Signed:** .....    **Print Name:** .....    **Date:** .....