

## **SOUTH LONDON BUSINESS / SLB ATA LOGISTICS ATA CIC**

### **APPRENTICE PLACEMENT AGREEMENT**

#### **EXECUTIVE SUMMARY**

South London Business (SLB) was successful in its bid to the LSC/NAS to establish the first Apprenticeship Training Agency (ATA) in the Country.

The ATA, with the support of SLB, will be delivered by a community interest company, SLB ATA Logistics ATA CIC (CIC).

The purpose of the ATA is to provide young people between the ages of 16 and 18 with real paid work and training with commercial partner organisations and education providers, with a view to catalysing long term employment, social cohesion and regeneration in London and the South.

The ATA will employ and ultimately be responsible for the apprentices. The roles of the commercial partner are therefore limited to: providing meaningful work and training opportunities, a safe working work environment, assisting with the development, monitoring and evaluation of the apprentices and management of the apprentices during their placements.

The salaries and other financial aspects of the employment relationship will be the responsibility of the ATA. However, commercial partners will pay to the ATA, initially, a placement fee of £95 and management fee of £19 per apprentice per week. Each placement will be secured with a deposit of 4 weeks placement fee.

A Placement Agreement has been professionally produced for use by the ATA, creating a framework process through which one or more apprentices can be placed with a commercial partner during a defined period. The apprenticeship placements themselves will range between 31 and 50 weeks.

The Agreement has been prepared to engage commercial partners and provide as much flexibility as possible for the parties to agree apprentice specific arrangements; for example, individual learner plans, placement periods etc..

The Agreement itself contains provisions on the relationship outlined above, the LSC/NAS and apprenticeship qualification requirements, the appropriateness of personnel working alongside or supervising the apprentices, workplace conditions and reporting requirements, the usual contract terms on confidentiality of arrangements between the parties, the rights to existing and developed intellectual property rights, rights of termination and consequences in default, the liability of the parties and the usual general terms.

Please note that this Executive Summary is a general overview of the Agreement. It is not intended to make any representations to or provide legal advice to commercial partners on the content. Commercial partners should review the Agreement and satisfy themselves as to their obligations.

SLB  
24 March 2010

