

EDI Level 2 NVQ in Team Leading

Qualification Title	EDI Level 2 NVQ in Team Leading																																	
Qualification Type	NVQ																																	
Level	2																																	
Qualification Overview	<p>The EDI Level 2 NVQ in Team Leading has been developed from the National Occupational Standards produced by the Management Standards Centre, the national standard setting body for this occupational area.</p> <p>This NVQ is designed for those people who:</p> <ul style="list-style-type: none"> ▪ lead a team within an organisation ▪ are seeking a career in management and wish to develop their team leading skills ▪ wish to receive recognition for their team leading experience 																																	
Qualification Structure	<p>To achieve a full certificate in Team Leading, you must complete 6 units including the 4 mandatory core units.</p> <p>Mandatory Core (4 Units)</p> <table border="0"> <tr> <td>UNIT 1</td> <td>(Unit A1)</td> <td>Manage your own resources</td> </tr> <tr> <td>UNIT 2</td> <td>(Unit B5)</td> <td>Provide leadership for your team</td> </tr> <tr> <td>UNIT 3</td> <td>(Unit D1)</td> <td>Develop productive working relationships with colleagues</td> </tr> <tr> <td>UNIT 4</td> <td>(Unit E5)</td> <td>Ensure your own action reduce risks to health and safety</td> </tr> </table> <p>Optional Units</p> <table border="0"> <tr> <td>UNIT 5</td> <td>(Unit C1)</td> <td>Encourage innovation in your team</td> </tr> <tr> <td>UNIT 6</td> <td>(Unit D5)</td> <td>Allocate and check work in your team</td> </tr> <tr> <td>UNIT 7</td> <td>(Unit D7)</td> <td>Provide learning opportunities for colleagues</td> </tr> <tr> <td>UNIT 8</td> <td>(Unit D8)</td> <td>Help team members address problems affecting their performance</td> </tr> <tr> <td>UNIT 9</td> <td>(Unit D12)</td> <td>Participate in meetings</td> </tr> <tr> <td>UNIT 10</td> <td>(Unit F5)</td> <td>Resolve customer service problems</td> </tr> <tr> <td>UNIT 11</td> <td>(Unit F7)</td> <td>Support customer service improvements</td> </tr> </table>	UNIT 1	(Unit A1)	Manage your own resources	UNIT 2	(Unit B5)	Provide leadership for your team	UNIT 3	(Unit D1)	Develop productive working relationships with colleagues	UNIT 4	(Unit E5)	Ensure your own action reduce risks to health and safety	UNIT 5	(Unit C1)	Encourage innovation in your team	UNIT 6	(Unit D5)	Allocate and check work in your team	UNIT 7	(Unit D7)	Provide learning opportunities for colleagues	UNIT 8	(Unit D8)	Help team members address problems affecting their performance	UNIT 9	(Unit D12)	Participate in meetings	UNIT 10	(Unit F5)	Resolve customer service problems	UNIT 11	(Unit F7)	Support customer service improvements
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Assessment Method	Portfolio of evidence																																	
Additional Information	This qualification is part of the Apprenticeship in Team Leading																																	

EDI Qualification Number	N2098
QCA Accreditation Number/LAD Reference	100/5699/3
Guided Learning Hours	Not Applicable
Accreditation Start Date	1 August 2005
Accreditation End Date	31 August 2010
Certification End Date	31 August 2013
Age Ranges	16-18, 18+, 19+
Is this qualification eligible for LSC funding?	Funding is available for FE and WBL
Available Online	Not Applicable
Multiple Choice	Not Applicable
Technical Certificate	Not Applicable
Support Materials Available	A Candidate Pack and Support Pack (including sample questions) are available upon registration.
Information Sheet Issue Date	3 July 2008



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and performance