



**INVITATION worth £500-£1000**  
to join **Richmond Business Leaders** for a **GRANT FUNDED**  
**Emergency Planning and Business Development workshop**

**What will you do if?**

- Staff are allowed 2 weeks absence without a doctor's certificate?
- Staff ask for time off to care for others at home?
- Staff sickness increases because flu sufferers come to work?
- You have no gas or electricity?
- You cannot get into your premises for a week?
- Customers cannot contact you and you cannot contact them?

**Emergency Planning – How does it affect you and your business?**

- Owners and managers are liable for all health and safety breaches
- Employees can sue employers for insufficient health warnings
- If schools shut employed parents can stay at home

**MIND YOUR OWN  
BUSINESS!!!**

# MIND YOUR OWN BUSINESS!!!

I would like to provisionally reserve a place on a **GRANT FUNDED** Emergency Planning and Business Development workshop, and receive more information on how to obtain funding.

These one day events\* are tailored for business owners and senior managers by local specialists in Risk and Business Continuity at Strategic Management Partners

**My preferred date is ticked below:**

- Tuesday 6 October 2009 am/pm or
- Tuesday 13 October 2009 am/pm or
- Tuesday 20 October 2009 am/pm

\* You can book up to two half day slots (one morning and one afternoon) if you are unable to make a full day.

Name: \_\_\_\_\_

Job title: \_\_\_\_\_

Company name: \_\_\_\_\_

Company address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Number of full-time and part-time staff: \_\_\_\_\_

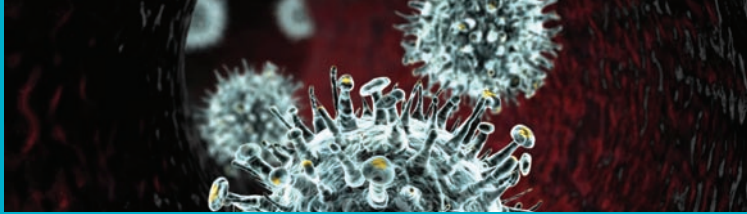
**Please send your reply to Clive Bonny of Strategic Management Partners, by:**

■ F 020 8274 0148

■ E [Clive@consult-smp.com](mailto:Clive@consult-smp.com)

■ Magnolia House, 33 Berwyn Road Richmond TW10 5BP

# MIND YOUR OWN BUSINESS!!!

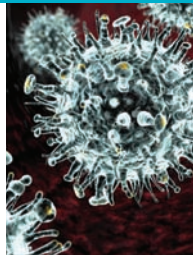


You can obtain **£500-£1000** grant funded business support for tailored workshops and networking. Your training agenda is tailored to the specific challenges your business is facing.

- Helping you manage the impact of Swine Flu and reduce costs of **ABSENCE**
- Supplying a practical toolkit and professional advice from experts on **BUSINESS CONTINUITY**
- Giving you materials to mitigate risks and assist your **EMERGENCY PLANNING**
- Advice on maintaining staff productivity, sales and cash flow
- Enabling you to **NETWORK** freely with other local managers in Richmond upon Thames

#### **How prepared is your business?**

- 80% of business without a well structured recovery plan are forced to shut within 12 months of a flood or fire
- 90% of business that lose data from a disaster are forced to shut within 2 years (London Chamber of Commerce)



**One day/half day workshops will take place on the 6, 13 and 20 October 2009.** Workshop participants are limited to a strictly first come first served basis.

# **MIND YOUR OWN BUSINESS!!!**

# REMEMBER YOUR OWN BUSINESS!!!



To find out more about your training options for grant funded support worth £500-£1000 contact Clive Bonny on 0208 876 4211 or 07973 799 153.

## **Terms and Conditions**

1. You can attend subject to eligibility if you employ 5-250 staff and have not previously used the Business Leaders Grant.
2. Training costs will vary according to your requirements which are checked in advance before we confirm bookings. You can select from a range of training offers to receive this funding either through this provider or others.
3. You can apply for £500-£1000 grant funding support which allows you to pay in advance to reserve your training and reclaim costs. The second £500 is match funded.
4. We ask for a payment on or before the event which is then refunded within 30 days of claims being received by us.

Supported by Richmond Council for businesses based in Richmond upon Thames.



[www.consult-smp.com](http://www.consult-smp.com)